

Missouri Valley Public Library Board of Trustees  
Missouri Valley, Iowa  
November 12, 2025 Meeting Minutes

1. Meeting was called to order at 4:30 p.m. in the MVPL Board Room  
Members present:
  - a. Keith Penner, Phyllis Henrich, Bobby Vasquez, Jan Chvala, Ashley West-Joons
  - b. Library Director Bruce Kocher
2. Agenda Approval.  
Keith made a motion to approve the agenda. Bobby seconded.
3. Minutes Approval from October 14, 2025.
  - a. The minutes were approved as read.
4. Public Comments
  - a. No one appeared for public comment.
5. Old Business.
  - a. Daulton with Hamilton Investments presented his suggested financial plan for the library's transferred funds from Edward Jones, which was 30 to 40 percent going into a Bonds Portfolio and 60 to 70 percent going into a Growth Portfolio. The motion passed with Keith voting against.
  - b. Guinan's submitted a bid to purchase and install a new water pump for the HVAC boilers. The total came to \$6,495 compared with their bid to take the old pump for rebuilding and installing at the figure \$2,220.  
Keith wanted Phyllis to see if the rebuilt pump was warranted for any time period so a decision could be made via email or text.
  - c. Richard and Jean Musfeldt agreed to cleaning requests and will charge the library \$500 per month.
  - d. Bruce reported that, after a discussion with the insurance representative for items claimed as damaged, proof of value is required for the box of old books and quilts since they are both irreplaceable. Phyllis said she would pursue that. The other items Bruce said he can purchase and submit invoices to the City to be paid and then further submitted to the insurance company for reimbursement.
6. Budget Review.
  - a. Bruce said that two big ticket items were the \$1,000 deposit to Hoopla and \$1,045.62 paid to Acme Omaha Sprinkler to repair the indoor sprinkler system in the closet in the men's restroom closet.
7. Librarian's Report.
  - a. The library is being used by patrons and outside parties in good numbers.
  - b. The latest program of O.J. Fargo was a big success as 47 people attended.
8. New Business.

- a. Bruce reported that the renovation of the Community Room funded by a grant from the Omaha Foundation is almost complete. He requested the library's Foundation Interest funds be used to complete the renovation if necessary. He also asked that Maura Smith be allowed to make all decisions to complete the renovations as he is leaving soon. The Board approved both requests.
- b. Bruce submitted his letter of retirement effective January 3. The Board accepted this resignation, and we thank Bruce for his years of unprecedeted growth in all areas of our library. Programs, updates to maintenance items, service provided to patrons, library usage, etc. His dedication and devotion to our patrons and building are unprecedeted.
- c. Ashley announced that the Board will hire Dawn Meadows as the new Library Director starting November 20<sup>th</sup>, 2025. Starting wages will be \$48,500, with a review during the first year of employment.

9. Adjournment. Next Meeting is December 9, 2025.