

Missouri Valley Public Library Board of Trustees  
Missouri Valley, Iowa  
Dec 9, 2025 Meeting Minutes

1. Meeting was called to order at 4:30 p.m. in the MVPL Board Room  
Members present:
  - a. Keith Penner, Phyllis Henrich, Bobby Vasquez, Jan Chvala
  - b. Library Director Dawn Meadows
2. Agenda Approval.  
Bobby made a motion to approve the agenda. Jan seconded.
3. Minutes Approval from November 12, 2025.
  - a. The minutes were approved with an amendment to item number 5a.
4. Public Comments
  - a. No one appeared for public comment.
5. Old Business.
  - a. Dawn reported that the renovation on the Community Room is nearly finished. Walls have been painted, worn carpet squares replaced, and several items have been purchased including new chairs and a larger television for the wall. There are still a few items that need to be purchased with the remainder of the grant money.
6. Budget Review.
  - a. Dawn presented the budget and asked for input about what the board would like to see in the report.
7. Librarian's Report.
  - a. Library programs are still going strong. The Robotics Club has been temporarily paused while we look for a new leader. Library use by patrons and non-profit organizations up from October.
  - b. Upcoming programs included Cookies and Cocoa and Winter Break boredom busters.
8. New Business.
  - a. Dawn asked the board about hiring a temporary part-time employee to assist with some of the Children's Librarian duties. The Board approved the request.
  - b. Discussed finalizing the submissions for insurance claim for water damage. An appraisal on the quilts has begun and will be sent to the Library within the next 2 weeks. Looking to wrap it up by the end of the month.
  - c. The FY2026 budget proposal is due and Dawn inquired about payroll estimates. Phyllis proposed a pay rate increase for Maura Smith due to her work performance and dedication. The Board discussed and agreed on an amount of \$20 per hour. Jan made a motion to raise Maura's wages to \$20 per hour starting immediately. Bobby seconded. The motion was passed. Phyllis proposed giving Bruce Kocher a bonus of \$5,000 for Library service above and beyond. Jan made a motion to approve a \$5,000 bonus for Bruce. Bobby seconded. The motion was passed.

9. Board Comments.

- a. Keith asked for an update on the water pump repair for the boiler. Dawn reported that Guinans have begun working on the rebuild and will notify us when the work is complete so that they can reinstall it.
- b. Keith suggested having a volunteer lead on the Christmas decorating next year and a gesture of appreciation was discussed for some of the volunteers who have put in a lot of time over the past few weeks to get the Library ready for the holidays.

10. Adjournment. Next Meeting is January 13<sup>th</sup>, 2026