

Missouri Valley Public Library Board of Trustees
Missouri Valley, Iowa
April 8, 2025 Meeting Minutes

1. Meeting was called to order at 4:30 p.m. in the MVPL Board Room

Members present:

- a. Phyllis Henrich
- b. Jan Chvala
- c. Ashley West-Joons
- d. Keith Penner
- e. Library Director Bruce Kocher
- f. Absent-Bobby Vasquez

2. Agenda Approval.

Jan made a motion to approve the agenda. Ashley seconded.

3. Minutes Approval from March 11, 2025.

- a. The minutes were approved as read.

4. Public Comments

- a. No one appeared for public comment.

5. Old Business

- a. Bruce asked for clarification about the carpet replacement area. The Board requested the entire main floor carpeting be replaced as long as the insurance will cover the expenses.
- b. Josh Boruff has installed a water main to the outside for the outdoor sprinklers. Tanner is presently installing the system.

6. Budget Review.

- a. The annual insurance payment was \$20,155 instead of the projected cost of \$17,332.
- b. As per request of the City auditors, the Library's checking account continues to be spent down.

7. Librarian's Report.

- a. March Library Programs and Library Use show the Library is being utilized for patrons and organizations needing to use its space.
- b. Bruce presented a slideshow of programs for March. He will present it to City Council next Tuesday, April 15.

8. New Business

- a. The bid from Gabe Reisz of \$516 to update the electrical outlets in the work area was approved. Ashley made the motion and Jan seconded. Motion passed.
- b. The Board approved to allow Bruce to spend funds to periodically renew the Library's Hoopla account when necessary. Jan made the motion and Keith seconded. Motion passed.
- c. Keith requested the Board look at possible candidates to hire as Library Director. Bruce will create a job description for the position to be emailed to the Board.

9. Adjournment

- a. Next meeting is May 13, 2025.